



School Group Admission and Tour Information

2011 Group Admission Rates

Discounted group admission rates are available for groups of 10 or more students. The 2011 rate is \$3.00/student. Teachers and chaperones receive free admission (one teacher/chaperone for every 5 children). Reservations are required.

Guided Tours

Tours led by our highly trained volunteer Guides are offered at no additional charge beyond admission fees. All of our tours are walking tours, minimum tour time is 45 minutes, and full tour time is one hour and 15 minutes. Some parts of the tour have stairs and uneven steps; for visitors with mobility issues, a modified tour is available. Guides will greet your group away from the Admission Gate so as to allow other Garden visitors access to the Garden.

Our tour guides are volunteers who are generous with their time and knowledge. Please call well ahead of time if you need to cancel your tour or if you are going to be late.

Reservations

Online Request Form: www.japanesegarden.com/tours

Phone: (503) 223-9233

Email: tours@japanesegarden.com

Prepare for Your Visit

- Arrange to have enough chaperones (1:5 for elementary school students, 1:10 for middle and high school students)
- Review Garden etiquette with students and chaperones
- Review chaperone expectations with chaperones
- Instruct students to dress for the weather, in layers, including jackets/raincoats as needed.
- Arrange for nametags for all students, chaperones, and teachers
- Plan at least 90 minutes from arrival to walk up the hill to the Garden, receive an introduction by the Guide, take a tour, include a restroom break as needed, and return to the bottom of the hill
- Arrange transportation to the base of the Garden service road
- Plan to arrive within ten minutes of the scheduled tour
- Prepare students and chaperones to walk quietly up the 500-foot path to the area in front of the Admission Gate where their Guides will greet them (contact Tour Coordinator for students with mobility issues)

Chaperone Expectations

- All students must be accompanied by a teacher/chaperone when in the Garden
- Follow and enforce Garden etiquette
- Keep your group together
- Address unruly behavior (the Guide only leads the tour; chaperones and teachers are expected to discipline students)
- Deal with emergencies
- Help students solve any problems that arise
- If a student needs to visit the restroom, escort them to and from the Garden restrooms
- After the tour, escort the group down the hill to their transportation

Garden Etiquette

- Leave cell phones behind (or turned off)
- Quiet voices
- Stay on paths
- Walk, not run
- Stay with your group
- Leave food and drink behind (water fountain available)

Helpful Information

- Public restrooms are provided.
- The Garden accepts cash, check, purchase order/tour voucher, and all major credit cards.
- Payment may be made upon arrival.
- Cancellations must be made at least 24 hours in advance.
- Late arrivals: Tour guides will wait up to 15 minutes after the scheduled tour time. Any groups arriving beyond the wait period forfeit their private tour. The group rate for admission fees will be honored, and group members will have the opportunity to view the Garden on their own.
- School buses must remain at the base of our service road, and may park in the Rose Garden bus parking.